LANA ERP CLOUD

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1. WHAT IS LANAERP CLOUD

LANAERP Cloud is a complete business management solution that helps Small and Medium sized businesses (SME) to record all their business transactions in a single system. With LANAERP Cloud, SMEs can make informed, fact-based, timely decisions to remain ahead in the competition. It serves as the backbone of a business adding strength, transparency, and control to your growing enterprise.

2. HOW IT WILL HELP YOU

- Keep track of the financial indicators of the organization.
- Track all invoices and payments.
- Know what quantity of which product is available in stock.
- Maintain a database of all your customers, suppliers, and contacts.
- Prepare quotations.
- Publish your website.
- Billing, financial accounting and reporting
- Inventory management and control
- Pricing, discounts and margin control
- Data permission control and management
- Use from any location (online)

3. MODULES OF LANAERP CLOUD

- Accounting
- Buying
- Selling
- Stock
- Website
- Entity and organization
- Users and permissions
- Settings
- Human resource

4. MODULES

SELLING:

The selling Module is the Sales communication module where we communicate with customers with priority. In it, we can manage all the communication even with a small team for handling. LANAERP Cloud helps the sale by keeping all your documents in an organized and searchable manner while communicating.

Selling Transactions:

Selling transactions in LANAERP Cloud encompass a series of actions involved in the sales process, from receiving and processing orders to delivering goods or services to customers and collecting payments.

- Quotation
- Sales Order
- Sales Invoice
- Sales return
- Delivery Note

Quotation:

A quotation is an estimated cost of the products/services you're selling to your future / present customer

	No	Customer	Status	Grand Total
	QTN-2024-06	Mr Beanxy	● Draft	60.00
	QTN-2024-05	Mr Beanxy	● Submit	25.00
	QTN-2024-04	Mr Bean	● Draft	60.00
	QTN-2024-03	JERRY	● Submit	60.00
	QTN-2024-02	JERRY	● Submit	100.01
	QTN-2024-01	JERRY	● Submit	12.00

Sales order:

A Sales Order is a confirmation of an order from your customer.

It is usually a binding Contract with your Customer. Once your customer confirms the Quotation you can convert your Quotation into a Sales Order.

Sales invoice:

Sales Invoice: Sales Invoice: a sales Invoice is a bill that is sent to the customer, On submission of account in receivable are updated and income is booked.

Delivery note:

A Delivery Note is made when a shipment is shipped from the company's Warehouse to the customer.

ITEM

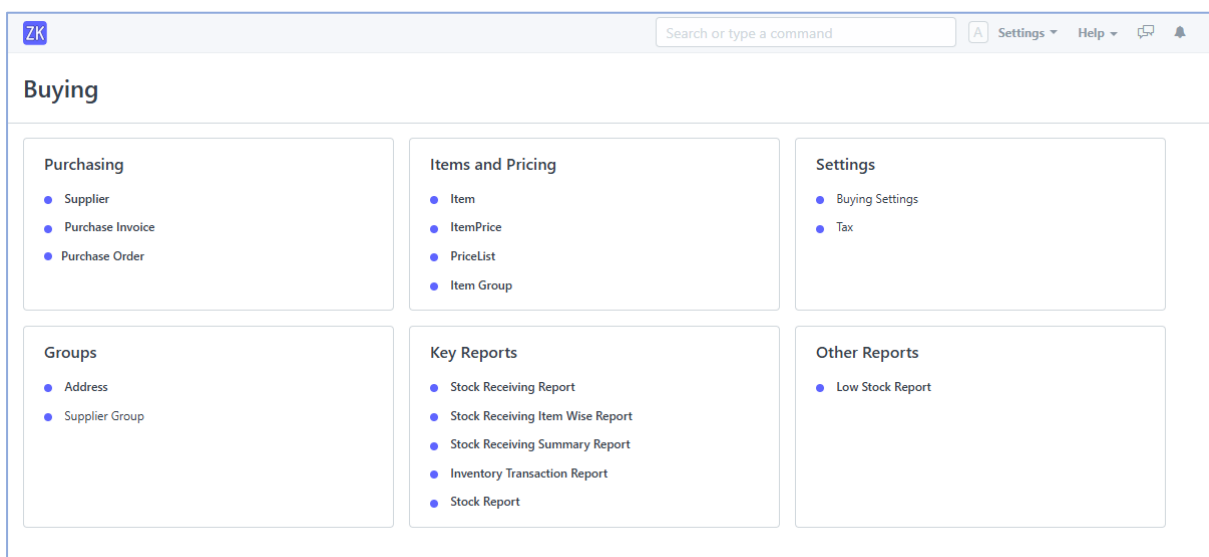An Item is a product or a service offered by your company.

PRICELIST:

A Price List is a collection of Item Prices either Selling, Buying, or both. LANAERP Cloud lets you maintain multiple Selling and Buying Item Prices using Price Lists.
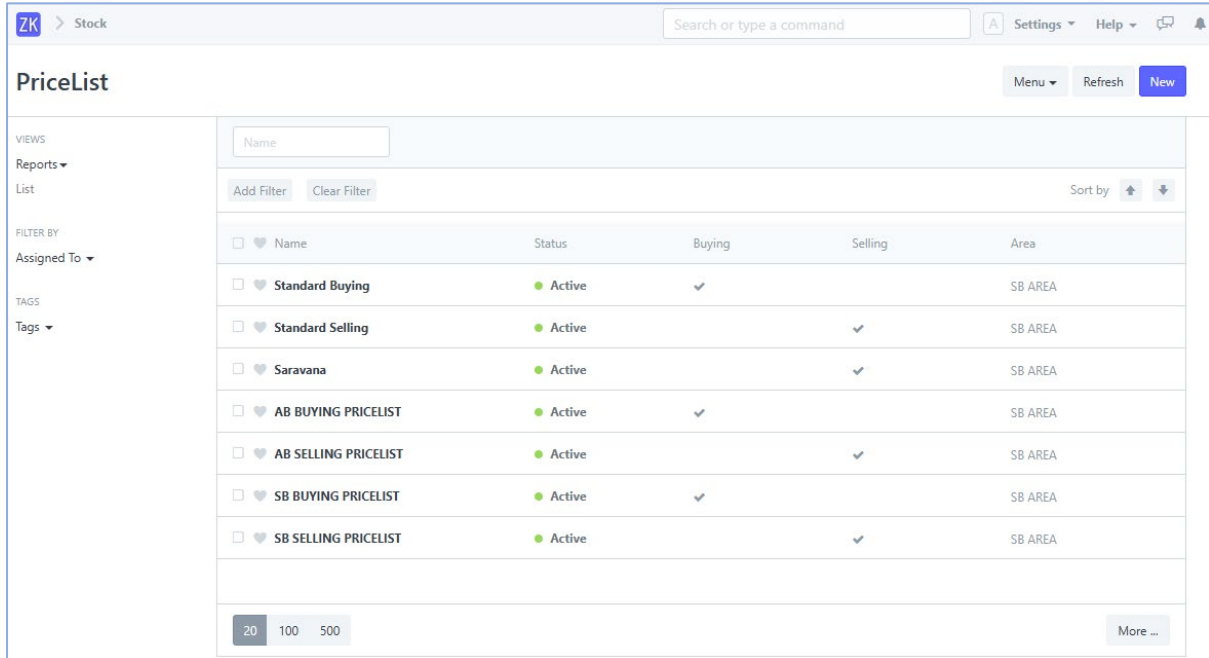
BUYING:

Manage Purchasing in LANAERP Cloud right from material Requisition, Supplier Quotes to Purchase Order

Supplier:

The supplier is the contact person or Company from whom the user provides the Product item or Services.

Purchase Invoice:

Purchase Invoice is the exact opposite of the Sales Invoice. Here user accrues expenses to your Supplier. Making a Purchase Invoice is very similar to making a Purchase Order.

Purchase order:

A Purchase Order is a binding contract with your Supplier that you promise to buy a set of items under given conditions. It is similar to a Sales Order but instead of sending it to an external party, you keep it for internal records.

Purchase receipt:

Purchase Receipts are made when you accept Items from your Supplier usually against a Purchase Order.

Stock Entry:

A Stock Entry lets you record Item movement between Warehouses.

WAREHOUSE:

A warehouse is a large building or facility used for the storage of goods and materials.

ACCOUNTING:

In LANAERP, accounting masters refer to the foundational data elements used in financial accounting processes. These masters play a crucial role in ensuring accurate and compliant financial reporting.

By effectively managing these accounting master doctypes in LANAERP, organizations can maintain accurate financial records, comply with regulatory requirements, and gain valuable insights into their financial performance.

- Company
- Currency
- Country
- Chart Of Accounts
- Accounting Period
- Fiscal Year
- Financial Statements

RETAIL:

The Point of Sale (POS) module in LANAERP Cloud offers a streamlined solution for managing retail transactions efficiently. It seamlessly integrates with inventory management, updating stock levels in real-time and preventing stock discrepancies. LANAERP Cloud's POS also supports multiple payment methods, streamlining the payment process for customers and reducing transaction errors. **In LANAERP Cloud, a POS profile allows using the Point of Sale feature.**

WEBSITE:

Users can generate a fully functional and styled website with their product catalogue and shopping cart.
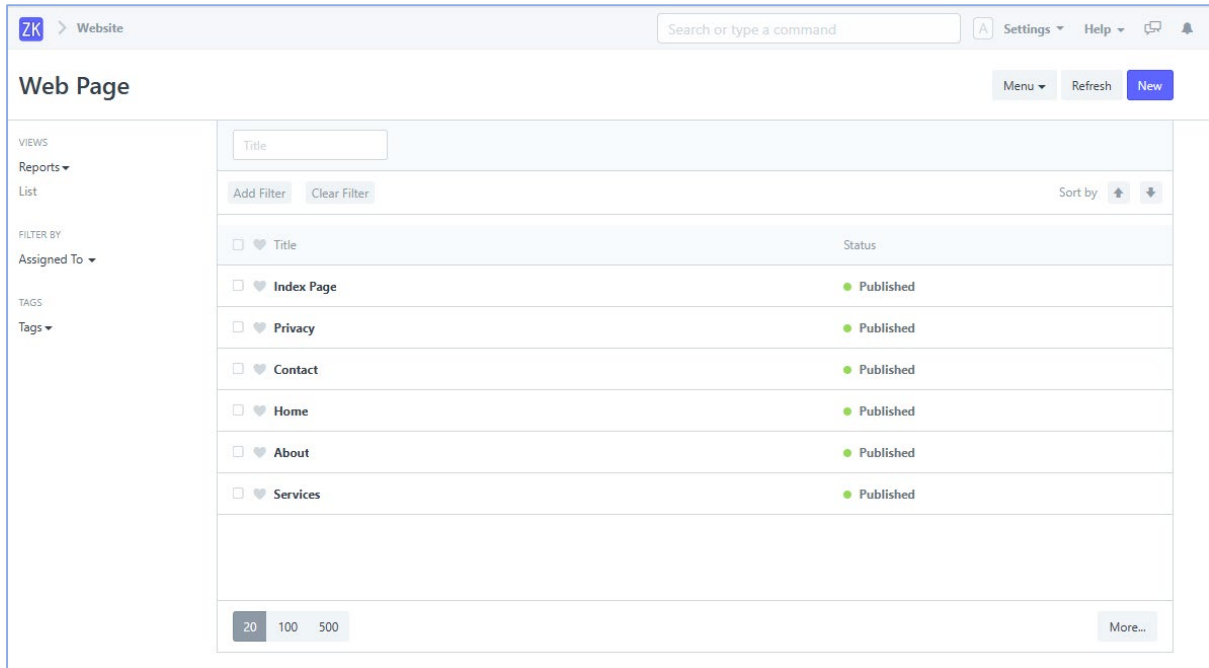
TOOLS:

It contains tools that can define the activity to be done.

- To Do
- Notes
- Files
- Calendar
- Activity

SETTINGS:

It refers to the foundational configurations that are essential for setting up and customising the ERP system to suit a specific business's needs.

System settings:

System Setting contains settings for system-wide configuration of the account. You can localize LANAERP Cloud to use particular time zone, date, number or currency format, and also set global session expiry via System Settings.
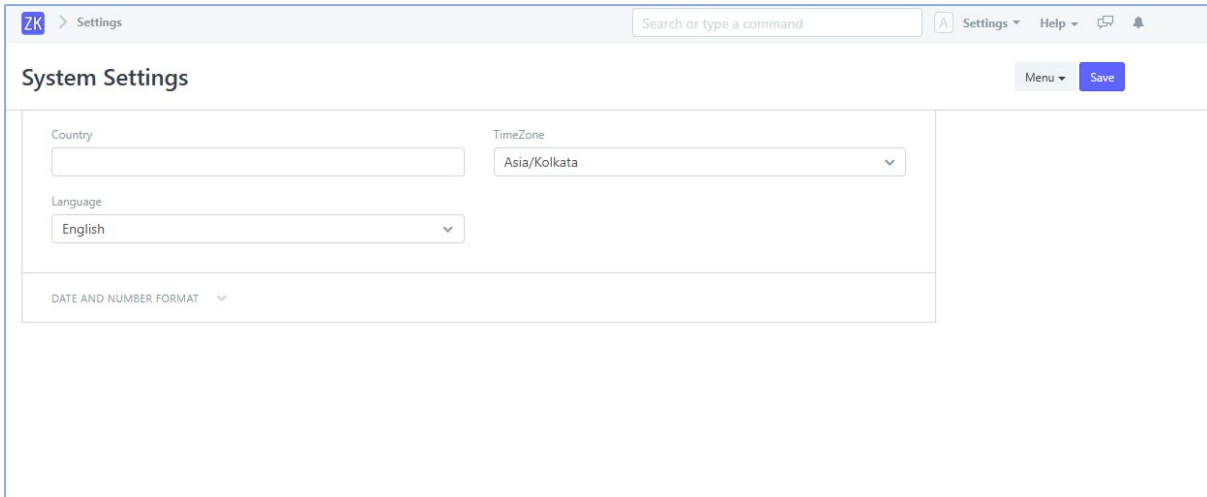
USERS AND PERMISSION

User management in LANAERP Cloud includes creating and managing user accounts, defining roles and assigning these roles to users based on their responsibilities. Administrators can configure detailed permissions for each role by specifying the level of access to modules within the system.
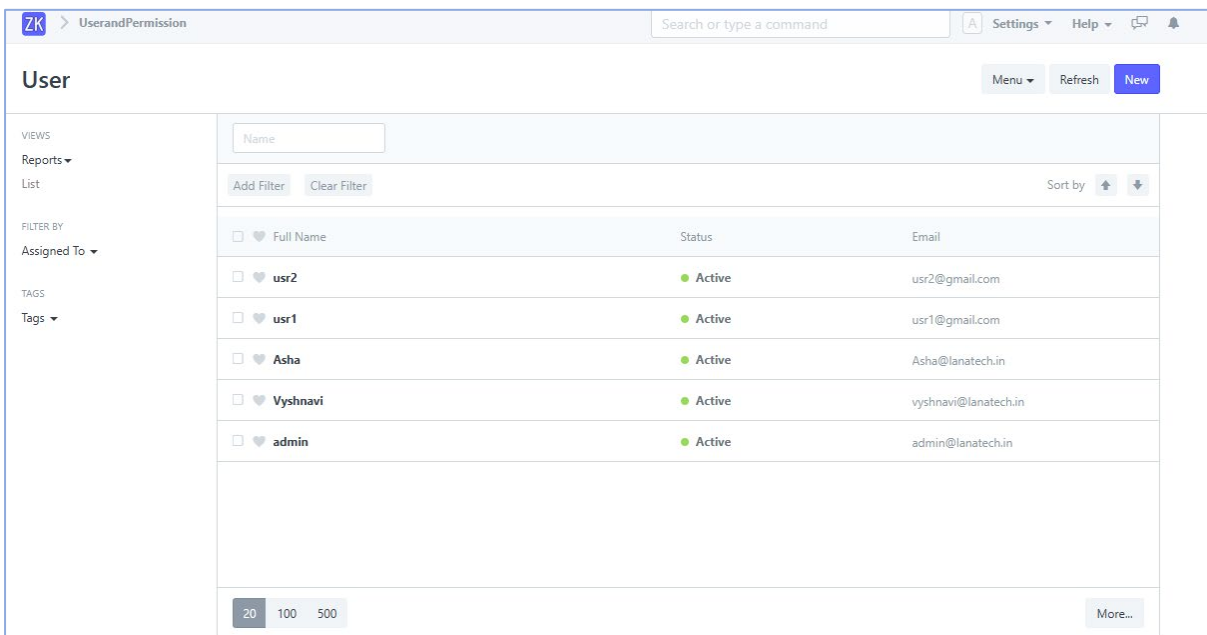
USER PERMISSION:

Permissions in LANAERP Cloud refer to the access rights granted to users or roles within the system. These permissions determine what kind of actions can be performed by a user on different modules and documents.

ENTITY AND ORGANISATION

A company is a legal entity made up of an association of people for carrying on a commercial or industrial enterprise. In LANAERP Cloud, the first Company is created when an LANAERP Cloud account is set up. For each Company, you can set a domain as manufacturing, retail, or services depending on the nature of your business activity.